

**Latrobe-Unity Parks & Recreation
Commission Meeting Minutes
February 18, 2010**

The monthly meeting of the Latrobe-Unity Parks & Recreation Commission was held on Thursday, February 18, 2010. Mrs. Susan Mains called the meeting to order at 4:30 p.m.

Roll Call:

Present:

Mr. Jake Blank	Mrs. Susan Mains	Mrs. Patt Fenton	Mr. Joe Mozina
Mr. Bruce Jones	Mr. Tom Long	Mr. Matt Smith	Mr. Dan Hennessy
Ms. Jeanne Ashley	Mrs. Dawn Vavick	Mrs. Cynthia Smith	

Absent:

Mr. Fabian Giovannagelo

Approval of Minutes:

Mr. Hennessy motioned to approve the minutes. Second, Mr. Mozina.
(Vote 7-0)

The Commission has been asked to come to the Red Cross Building to investigate if the facility would meet the growing needs of LUP&R. Ms. Ashley took the group on the tour and explained the highlights of the facility. LUP&R would have access to the entire building with the exception of two offices, and a Nurse's Aide Training Room.

Executive Session:

N/A

Public Comment:

Mr. James R. Okonak, of The Latrobe Foundation and the McFeely Rogers Foundation attended the meeting. He thanked the Commission for considering the move to the Red Cross Building.

Bills and Communications (for approval and / or action):

Mrs. Mains and the Commissioners reviewed the expenditures.

A motion was made to accept the un-paid bills by Mrs. Hennessy. Second, Mr. Mozina. (Vote 8-0)

A motion was made to accept the pre-paid bills by Mr. Smith. Second, Mrs. Fenton. (Vote 8-0)

Report of the Committees:

Personnel:

Ms. Ashley and the Personnel Committee will review the personnel manual at the next Personnel Committee meeting.

Mrs. Mains made the following committee appointments:

Finance:	Mr. Hennessy (Chair)	Mr. Mozina	Mr. Giovannagelo
Facilities:	Mr. Blank (Chair)	Mr. Smith	Mr. Jones
Personnel:	Mrs. Fenton (Chair)	Mr. Long	Mrs. Mains

Finance:

The Commission reviewed the monthly financial reports. Everything appears to be in order for the first month of the year. There was a payroll overage due to the fact that we are on a cash basis of accounting. The final payroll for 2009 was paid on 1/1/10.

Mr. Hennessy reminded all commissioners they will receive simplified financial reports monthly and full length financial reports on a quarterly basis. If anyone would like the full length version please contact Mrs. Smith.

Facilities:

Development at Unity Park and Cardinal Park are currently on hold until spring.

Ms. Ashley plans to meet with the Unity Township Supervisors to establish Park Rules and Regulations for Unity Park.

The Westmoreland County Parks & Recreation Association is hosting a DCNR Grant Workshop on 3/2/10 at the Latrobe Municipal Building from 9AM-12PM. Space is still available if anyone is interested in attending.

The Commission discussed the possibility of moving to the Red Cross location. Mr. Okonak said the Red Cross is looking to cover their operating costs for the building. He estimated the annual rent for LUP&R to be approximately \$8-9,000.00. Currently, we pay \$600.00 per year at the Latrobe Municipal Building to help defray the cleaning costs at the location. Mr. Hennessy made a motion to permit Ms. Ashley and Mr. Okonak to begin discussion of leasing the Red Cross Building with the National Headquarters of the American Red Cross. The Commission’s approval of the lease discussion requires no finalized plans be made until they are brought before the Commission for a vote. Second, Mr. Smith. (Vote: 8-0)

A roll call vote was taken, here are the results:

Mr. Jones:	Yes	Mrs. Mains:	Yes	Mr. Giovannagelo:	Absent
Mr. Blank:	Yes	Mr. Smith:	Yes	Mrs. Fenton:	Yes
Mr. Hennessy:	Yes	Tom Long:	Yes	Mr. Mozina:	Yes

Report of the Executive Director:

Mr. Craig Shevchik submitted the January program report. There were 442 individuals who participated in the three programs that ended in January. Net income for these programs was \$10,537.54.

Approved LUP&R minutes were sent to the Greater Latrobe School Board, Latrobe City Council, and Unity Township Supervisors the first week of the month.

The joint brochure for March of 2010 is being published by the City of Latrobe, Greater Latrobe School District, and Latrobe-Unity Parks & Recreation. All LUP&R copy has been delivered to Mr. George Fetkovich at Apollo Design.

Ms. Ashley provided minutes from the most recent Westmoreland County Parks & Recreation Alliance meeting.

Ms. Ashley provided the Commission with copies of Currents, the Loyalhanna Watershed Association’s Newsletter. An article appeared explaining the cooperative community efforts between the Watershed, LUP&R and the Latrobe Foundation regarding Cardinal Park and Legion Keener Expansion projects.

A grant from the Katherine Mabis McKenna Foundation has allowed us to move forward with the appraisal of the Lincoln Road Rail Trail property. Once an appraisal is completed we will be able to determine the feasibility of purchasing the property and erecting a 2.02 mile linear park along the deserted rail.

Westmoreland County Parks & Recreation announced the opening of a new dog park at Twin Lakes Park.

Unfinished Business: None

New Business:

DCNR has notified Ms. Ashley that the grant she submitted for the revitalization of Legion Keener Park has been denied due to the state’s shortfall in grant funds. She plans to re-apply for the next round of grants.

Ms. Ashley was asked to present a program regarding Intergovernmental Cooperation and Regionalization to the newly elected officials of Westmoreland County. The event will be held on Wednesday, February 24th from 6-9:30PM at the West. County Parks & Recreation Building on Donohoe Rd.

Ms. Ashley asked the Commissioners if they would like to sponsor her for the March for Parks. The event is being held 3/27/10 at Twin Lakes Park.

Mr. Smith announced the Greater Latrobe School District is hosting a 5K Race in memory of State Trooper Kenton Iwaniac, who was killed by a drunk driver in March of 2008. The race will take place at the Arnold Palmer Regional Airport on March 27th. Proceeds from the event will be used to purchase breathalyzers for the Pennsylvania State Police.

Mr. Jones made a motion to adjourn at 6:15 PM. Second, Mrs. Fenton.

The next meeting will be held on **March 18th at 4:30 PM at The Unity Twp. Municipal Building.**

Respectfully submitted,

**Mrs. Dawn M. Vavick
Program Administrative Assistant - Latrobe-Unity Parks & Recreation**

Approved by Susan Mains – 3/18/10